



## Application for Duplicate Registration Card, Replacement of Registration Plate, Renewal Sticker or Weight Class Sticker

For Department Use Only

**CHECK (✓) PROPER BLOCK**

- Application for Duplicate Registration Card(s). Complete Sections A, B and either D or E. (Fee \$4.50/\$1.50 depending on request. See NOTE in Section B.)
- Replacement of registration plate, renewal sticker or weight class sticker - Complete Sections A, B and either D or E. **NOTE: Section E is required for all replacement registration plate requests. Section E is not required to be completed when applying for a replacement renewal sticker or weight class sticker. Instead, the vehicle owner must complete Section D.** (Fee \$7.50; no fee required for replacement of weight class sticker). Do not use this application for replacement of dealer plates.
- Replace an Illegible Registration Plate - Complete Sections A, C and D. (No Fee for Standard Issued Registration Plate.)

A APPLICANT AND VEHICLE INFORMATION AS LISTED ON CURRENT REGISTRATION CARD				
Title Number	VIN	Registration Plate Number	Expiration Date MO:      YR:	
Last Name (or Full Business Name)	First Name	Middle Name	PA DL/Photo ID # or Bus. ID#	Date of Birth
Co-Owner Last Name	First Name	Middle Name	PA DL/Photo ID #	Date of Birth
<b>Owner's Change of Address</b> (Complete only if different from registration card)	New Street Address			
	City	State	Zip Code	

B APPLICATION FOR DUPLICATE REGISTRATION CARD(S) OR REPLACEMENT OF (Check (✓) appropriate blocks)
<input type="checkbox"/> Registration Card <input type="checkbox"/> Registration Plate <input type="checkbox"/> Renewal Sticker <input type="checkbox"/> Weight Class Sticker - Sticker # _____
<b>REASON:</b> <input type="checkbox"/> *Lost <input type="checkbox"/> *Stolen <input type="checkbox"/> Defaced <input type="checkbox"/> Never Received <input type="checkbox"/> Other _____
<i>* If the registration plate is lost or stolen, it must be reported to the State Police or your local law enforcement office.</i>
<b>NOTE:</b> In conjunction with replacement of your plate, you will receive one registration card. If additional registration cards are desired, the fee is \$1.50 for each card. Number of Duplicate Registration Cards requested @ \$1.50 each _____ In conjunction with replacement of the renewal sticker or weight class sticker, you will receive one registration card. If additional registration cards are desired, the fee is \$4.50 for each card. Number of Duplicate Registration Cards requested @ \$4.50 each _____

C AUTHORIZATION TO REPLACE AN ILLEGIBLE REGISTRATION PLATE (Verification from Law Enforcement Officer Required)
On this date, registration plate number _____ on a _____ has been determined to be illegible. <span style="margin-left: 150px;">(Year)</span> <span style="margin-left: 50px;">(Make)</span>
By signing this form, the owner or registrant is requesting and will receive a standard issue replacement registration plate, free of charge.
_____ Signature of Police Officer      Badge Number      Department Name      Telephone No.      Date

D APPLICANT(S) SIGNATURE
I/We hereby certify under penalty of law that ALL information contained herein is TRUE and CORRECT and that I understand that any misstatement of fact is a misdemeanor of the third degree punishable by a fine up to \$2,500.00 and/or imprisonment up to 1 year (18 PA. C.S. Section 4904[b]).
X _____ ( ) _____ Signature of Applicant or Authorized Signer      Telephone Number
X _____ _____ Signature of Co-Applicant/Title of Authorized Signer      Date

E APPLICATION FOR FREE ISSUANCE - Complete only if applicant is entitled to free issuance because original was lost in the mail and application is being made within 90 days of original issuance or a replacement. APPLICATION FOR A REPLACEMENT REGISTRATION PLATE - Complete only if replacement registration plate is being issued.
SUBSCRIBED AND SWORN TO BEFORE ME:      MONTH      DAY      YEAR
I/We hereby state that application was made for the above registration plate or that the items as indicated were never received due to loss in the mail.
SIGNATURE OF PERSON ADMINISTERING OATH
X _____ Signature of Applicant or Authorized Signer
X _____ Signature of Co-Applicant/Title of Authorized Signer

**SIGN IN PRESENCE OF NOTARY**

**S T A M P**

## GENERAL INSTRUCTIONS

1. Complete applicant information exactly as it appears on current registration card. Applicant's PA Driver's License or Photo ID number(s) is/are required for a plate re-issuance only (not applicable if vehicle owner and/or co-owner is not a licensed driver). Print address change in space provided, if applicable. When applying for a standard issue replacement registration plate, Section E must be completed instead of Section D. Fee: \$7.50. In order to receive the same type of specialty plate, you must reapply for the specialty plate using the appropriate form. **NOTE:** When the application is being submitted through an agent/messenger, a copy of applicant's photo identification (front and back) must be attached. If the vehicle is owned by a company or a corporation, a letter is required on company letterhead identifying the person who is authorized to sign Section E to receive the replacement registration plate on behalf of the business. If the replacement registration plate is mailed to a company/corporation, the only requirement is a letter on business letterhead authorizing the representative for the company/corporation to sign in Section E. This letter must be attached to the application before submitting to the Department. **NOTE:** Individuals should list their PA Driver's License (PA DL) or Photo ID# in the space provided. Businesses should list their Business ID# (Bus. ID) where indicated (i.e. E.I.N.).
2. Indicate number of duplicates desired in Section B.
3. When the owner of the registration plate, determines that the registration plate is illegible and wishes to have the illegible registration plate replaced with a standard issued registration plate free of charge, the owner of the registration plate must have a local or state police officer complete Section C.
4. Only the owner or the co-owner's signature is required and proper identification is required if the application is being submitted through a Notary Public, Messenger Service, or Issuing Agent. If the vehicle is owned by a company or a corporation, a letter is required on company letterhead authorizing the person who is authorized to sign in Section E to pick up the standard issued replacement registration plate. In addition, the Notary Public, Messenger Service, or Issuing Agent is required for three years to maintain a copy of the letter on company letterhead authorizing a person to sign in Section E and pick up the plate for the company/corporation.
5. Do not send cash. Make check or money order payable to the "Commonwealth of Pennsylvania" and mail to the address listed on the front of the application.
6. Complete Section E instead of Section D if this application is made within 90 days from date of original issue and the registration documents or plate was never received due to loss in the mail. No fee is required.
7. Should you desire to renew your registration in conjunction with this application for a standard issued registration plate, you must complete Form MV-140 or your registration renewal application and return it with this application. A \$7.50 replacement fee is required in addition to your annual registration fee when replacing the current standard issue registration plate in your possession. **NOTE:** Duplicate registration cards at time of renewal, transfer or replacement of registration plate cost \$1.50 each. All other times, a \$4.50 fee is required for replacement or duplicate registration card.